



**NIPISSING**  
UNIVERSITY  
PHYSICAL AND HEALTH EDUCATION  
COMMUNITY LEADERSHIP PLACEMENT

**Placement Role (Title):** Teaching Assistant: PHED 3223: Ultimate, FA011, FA021

**Host Description:** Nipissing University, School of Physical and Health Education.  
Lead Instructor – Josee Charland

**Dates:** Flexible, yet concentrated within the block during which the practical course is scheduled.

**Placement Service Times:** Meeting times will be negotiated with host, however placement students must be available for the majority of classes scheduled for this practical. If multiple sections are scheduled for the practical course: Students must be available to assist with one section without academic conflict.

**Purpose:** Students will gain valuable leadership experience working with the practical instructor team. Placement students will work directly with the course instructor to develop, deliver, evaluate and debrief the practical course.

**Placement Duties:**

- Research specific risk management guidelines around the specific activity (OPHEA)
- Meet regularly with host to develop syllabus and course plan
- Arrive early for each class to assist with set up of space and equipment
- Be available to assist with instruction as required
- Provide feedback to instructor regarding the lessons following delivery
- Report any injuries or near misses to instructor immediately for documentation

**Students may not:** Grade, assess or evaluate peers  
Remain registered in the course for which they are also a teaching assistant

**Placement Eligibility Requirements:** Placement students must be flexible, able to work independently. Interest in continuing studies in education or coaching recommended. Students must have successfully completed the practical course for which they are applying to assist with. Valid police check and CPR Level C/FA required.

**Number of Students Accommodated within placement:** (minimum 50 hours): 1 per practical section

**Contact person within organization:**

Carly Snell  
carlys@nipissingu.ca

**Placement application process:** Students applying for this placement must submit in hardcopy, a resume, cover letter and be willing to interview for the limited number of positions available. Students must clearly indicate the name of the practical they are interested in assisting with on the cover letter. Students may list more than one practical.

**Deadline to submit expression of interest:** Sept 2<sup>nd</sup> at 4pm (FB1) or Sept 23<sup>rd</sup> at 4pm (FB2)